



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

February 21, 2023

To: NC Insurance Carriers

From: Wayne Goodwin, Commissioner
NC Division of Motor Vehicles

Reference: Required actions for Insurance reporting

The North Carolina Division of Motor Vehicles currently utilizes the Liability Insurance Tracking & Enforcement System (LITES) for accepting notifications from insurance companies as required under G.S. 20-309.2.

The Division will be implementing an Electronic Insurance Verification System on August 25th, 2023 that will be highly automated with real-time verification.

This implementation will require all insurance companies authorized in NC to sell motor vehicle liability insurance to register with the new system.

Insurance providers will still be required to continue reporting forms FS-1 and FS-4 to the current NC insurance reporting system LITES.

In order to register with the new system, please see the below instructions:

- Go to www.NCIVS.com and click on the "Register" link in the top menu.
- Fill out the required information.
- The NCIVS website is used for user registration and management, reporting, account management, reporting, and providing help to insurance companies.
- Registration is only available to insurance companies that are licensed in North Carolina.
- The NCIVS Help Desk will contact you after your registration is approved, and to begin the testing process.

Key Dates to remember:

February 21, 2023 – NCIVS is available to insurance companies for registration, testing, and production integration.

March 31, 2023 - Deadline for insurance companies to register with NCIVS website.

June 23, 2023 – Deadline for insurance companies to begin testing. Insurance companies must submit a test BOB file to NCIVS and begin web services testing.

August 25, 2023 - Deadline for insurance companies to move to production with NCIVS, making their production web services available (if applicable) and begin BOB data submissions.

Failure to meet the deadlines above will result in non-compliance and will prohibit further reporting to NC.

North Carolina Statute 20-309.2 mandates insurance company reporting allows the NCDMV Commissioner to administer and enforce the provisions of this Article and may make rules and regulations necessary for its administration.

An Implementation Guide has been created to assist insurers with NCVIS compliance. To view the Guide, go to www.NCIVS.com click on the “Help” link the “Help For Insurance Companies”.

If you have any questions about NCIVS, please send an email support@NCIVS.com

Thank you for your attention in this matter.